

Resolution Governing the Keystone 99s Scholarship Fund

OBJECTIVE

The objective of the Keystone 99s Scholarship Fund is to assist women in pursuing their aviation goals, including attaining a private pilot's license or any additional rating. Any woman residing in the Keystone Chapter's territory (eastern Pennsylvania from the Lehigh Valley to the New York state border, including the Quakertown, Reading and Wilkes-Barre/Scranton areas) who has already begun such training, or who has the private license and desires to obtain further ratings, is eligible to apply or be nominated by a member of the Keystone Chapter. A scholarship candidate must also demonstrate financial need, and be approved by a majority of the Keystone Chapter membership.

AWARDS

Scholarship awards may be in any of the following forms:

1. A predefined amount of ground and/or flight instruction (for example, five hours of instruction in a Cessna 152 toward the private license). The award may include instruction only, or instruction and plane rental costs.
2. A predefined period of rental of a specific type of aircraft (for example, up to four hours in a Cessna 152 for the student to complete her long cross-country for the private license).
3. Payment of the cost of a specific requirement for a rating (for example, \$90.00 to cover the cost of a written exam; \$250.00 for a checkride).
4. A set sum of money to be used by the student for a specific purpose (for example, \$300.00 to be applied toward the cost of obtaining a multi-engine rating).

Awards of type 1, 2, and 3 must be completed within three months of the date presented; awards of type 4 must be used within six months of the date presented. Unless special arrangements are made with the recipient, all funds will be paid directly to the provider(s) of the services. Regardless of how the award is paid, the recipient must provide documentation of the use of the money awarded within seven months of the award date.

USE OF FUNDS

Scholarship money may be used for:

1. Direct payment for instruction, aircraft rental, or exam fees to the provider(s) of such services.
2. Reimbursement to the recipient upon proof of expenditure (such as receipts) for any of the uses specified in the recipient's award.
3. Payment of 99s International membership dues for a female flight instructor who has donated at least two hours of instruction to one or more award recipients, and who wishes to be a member of the 99s. Dues payment may also be included as part of a scholarship award, to encourage membership in the organization.
4. Any other reasonable expense incurred as part of a scholarship award.

Scholarship money may be paid directly to a recipient only in special circumstances, and only with the approval of a majority of the Keystone Chapter membership.

ADMINISTRATION

The Keystone Chapter will elect a Scholarship Chairman annually. The Scholarship Chairman will maintain records for the scholarship program, including all letters from applicants (whether accepted or rejected) for three years, and documentation of scholarships awarded for at least five years. The Scholarship Chairman will also be responsible for making all arrangements for the fulfillment of awards, including procuring instructors and airplane rentals.

The Chapter Treasurer will maintain an interest-bearing savings account under the name Keystone Chapter 99s to hold scholarship funds. The Treasurer will deposit money designated to the Scholarship Fund, and will withdraw money at the request of the Scholarship Chairman to fund awards.

APPLICATION AND AWARD PROCESS

Any woman wishing to be considered for an award may apply by submitting an application form, or by letter indicating:

1. what type of assistance is requested;
2. what immediate goal she hopes to achieve;
3. what has already been accomplished in pursuit of her goal;
4. what personal motivation or long-term goals are the basis of her desire to pursue training;
5. and what financial constraints make it difficult or impossible to accomplish her goal without assistance.

If a member nominates a scholarship candidate, the member must submit the candidate's own letter of application.

An application can be submitted to the Scholarship Chairman at any time. When an application is received, the Scholarship Chairman will present it to the Chapter at the next scheduled chapter meeting. Members will consider the application's merits and decide whether to invite the applicant for an interview and/or request further information from the applicant. Members will vote to accept or reject the application no later than the next regular meeting following the interview, at which time the actual amount of the award will be determined. The applicant will be notified of the decision no later than three months from the date the application was received.

TERMINATION OF THE FUND

In the event that the Keystone Chapter elects to dissolve the Scholarship Fund, all money within the fund shall be directed to other education-related activities of the chapter, or donated to the Amelia Earhart Memorial Scholarship of the Ninety-Nines, Inc.